

Locating Member Get Member payment information in Branch Portal

In the Branch Portal there is a TAB called Admin/Fund Transaction.

There are 2 tables on this screen. The first called Your Branch and the Second call Member Get Member.

The bottom tab holds on the Member Get Member details for Recruiter and Member that the payment relates to.

Please see below screen shot.

Find a Person | **Branch Details & Members** | **Notifications Outstanding** | **Notifications Update** | **System**

Details | **Members** | **Admin/Fund Transactions** | **Retention** | **Employer Transaction** | **Employer Payments** | **Branch Documents**

Your Branch

Payment Ref	Admin Date	Amount	Fund Date	Fund Amount	Suspended?	Suspended Reason	Expense Amount
408990	31/12/2019	232.93		0.00			0.00
405728	30/11/2019	140.14		0.00			0.00
404265	31/10/2019	394.35		0.00			25.00
402612	03/10/2019	86.82		0.00			12.50
401475	30/09/2019	434.29		0.00			
399650	31/08/2019	138.83		0.00			0.00
397924	31/07/2019	1634.78		0.00			25.00
389008	28/02/2019	355.44		0.00			0.00
389258	28/02/2019	355.44		0.00			0.00
387401	31/01/2019	427.71		0.00			0.00

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Member Get Member

Date Paid	Recruiter No	Recruiter Name	Date Joined	Member	Name	Amount
29/10/2019		Mr A Recruiter	08/07/2019		Mrs A New Member	25.00
03/10/2019			27/02/2019			12.50
30/07/2019			07/02/2019			25.00

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