

**AIMS:** To help us –

- Identify what progress has been made in environmental audits in your workplace
- What further actions need to be undertaken in this area.

**TASK:**

You may have attended this course as a part of a day release provision. Revisit the audit below to identify what areas you have seen progress and which areas need further work.

Note: For those that are undertaking this course that have not been able to fully deploy your action plan from stage 1, use the audit questions below to envisage any barriers that you may face from your employer and how you might overcome them.

1 = Never      2 = Occasionally      3 = Mostly      4 = Always      5 = Not applicable

Audit Questions	1	2	3	4	5
Does your employer fully map its supply chains?					
Does your employer map the environmental impact from its supply chains?					
Does the organisation understand, and explain, its carbon footprint?					
Does your employer have written environmental policies and/or an accredited Environmental Management System (e.g. EMAS, ISO14001, Carbon Trust Carbon Management Scheme)?					
Does the organisation have a carbon or environmental management plan and is it committed to work with workers and their unions?					
Does the organisation publish key environmental indicators?					
Does the employer use power saving features at work (motion sensor lights, IT power downs)?					
Does the employer use low energy appliances (bulbs, monitors etc)?					
Does your employer provide training on practical steps to reduce your carbon footprint?					
Does your employer consult with the union on its training offer?					
Does the employer have a commitment to seek ways to minimise the use of resources, including energy, paper, raw materials, packaging and disposable items?					
Is heating or cooling on in areas, or at times of year/day, when it doesn't need to be?					
Is the workplace properly insulated and draught-proofed?					
Is any equipment left on when not in use?					
Is everything recycled that can be?					
Does the employer have water saving measures in place?					
Does the organisation have an up-to-date travel plan that promotes low-carbon transport and reduces unnecessary travel, negotiated with the union?					
Are catering arrangements satisfactory or is food over-processed or packaged?					
Does the organisation offer any carbon reducing schemes outside of the workplace (carpooling, bike to work etc)?					
Does the employer consider and act upon environmental impacts in procurement of goods and services?					
Does the organisation undertake environmental audits and implement recommendations in full?					

Discuss your findings with the wider group to establish best practice and areas for improvement.