

NORTH EAST, YORKSHIRE
& THE HUMBER



Core Education Brochure 2023



learn with unite
the **UNION**



WELCOME

As we come out of what has been the three most challenging years in living memory. We look forward again to seeing you all back in a classroom!

2023 will see a full face to face programme advertised, as well as a continuation of our virtual classroom offer. We know not everyone can join us face to face in our offices, so we are keeping our virtual classrooms open too.

However you choose to join us, your experience will be the same! Same great tutor team, up to date materials and a chance to share and learn with other great reps from across the region.

We have some great new resource areas available to all reps on [learnwithunite.org](https://www.learnwithunite.org) as well as new content designed to refresh your knowledge or introduce new topics.

For workplaces with larger numbers of representatives wishing to be trained together alternative provision can be discussed. If you have any questions or queries, please do not hesitate to contact us.

education.northeastyorks@unitetheunion.org or call 0113 2364830 and ask for the education department.

Book your training at

<https://www.learnwithunite.org/regional-education/neyh-regional-education/>

Or use your smartphone camera on the QR Code opposite



Andy Pearson
Regional
Education
Officer

EDUCATION 2023

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We also have a wide range of short or single day courses. These cover topics such as mental health awareness and our legal updates.

We encourage all our reps to check out our full offer via the www.learnwithunite.org website



A Message from Siobhan Endean, Acting Director of Education

Unite is dedicated to serving the best interests of its members and will seek to improve their standard of living and the quality of their lives. We achieve this through effective relationships with employers and government and by creating sustainable workplace organisation.

Unite's vision is of a prosperous society in which employers and employees work together to build successful businesses and safe, healthy working environments. All those who contribute to their success should receive the rewards, respect and recognition they deserve. That's why Unite Education has at its core the delivery of our union's policies based on the three pillars of the Unite vision: organising, global solidarity and politics. This vision is reflected in our Education Programme where developing our representatives is a key priority of the union.

Unite Education provides focused education to ensure that representatives have the required confidence, attitude and skill set to deal with workplace, national and international issues. This empowers our representatives to win in the workplace, successfully campaign, organise for growth and promote dignity and respect. When it comes to education, Unite puts its money where its mouth is – providing accredited 'fit for purpose' education programmes that are easily accessible, cater for differing learning styles and are free to access all over the United Kingdom and Ireland. So please take advantage of our courses and enjoy yourself.

EDUCATION 2023

Workplace Reps Stage One

Who should attend?

This course is designed for new workplace representatives or those who have not received training in the last five years.

What will I learn?

The course covers a number of topics to prepare you for your role as a Unite representative.

- ☐ Roles and Responsibilities
- ☐ ACAS and other legislation - know your rights
- ☐ Unite structures and where you fit in
- ☐ Giving members information, advice and guidance
- ☐ Why recruit members?
- ☐ Understanding the Equality Act 2010
- ☐ Knowing your agreements and the Unite Broad Industrial Strategy
- ☐ Introduction to leadership
- ☐ Our history - research and presentation skills
- ☐ Note taking
- ☐ Interviewing members
- ☐ Dignity at work - Bullying and harassment
- ☐ Understanding grievance and disciplinary policies - why all reps should know these!
- ☐ Understanding negotiations

DATES AND VENUES

LEEDS

START DATE	END DATE	NOTES
24/04/2023	28/04/2023	Part two block – 5 consecutive days
09/05/2023	12/05/2023	Part one block – 5 consecutive days
16/05/2023	18/07/2022	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block – 5 consecutive days
11/09/2023	15/09/2023	Part one block – 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
04/12/2023	08/12/2023	Part two block – 5 consecutive days

HULL

START DATE	END DATE	NOTES
17/04/2023	21/04/2023	Part two block - 5 consecutive days
09/05/2023	13/05/2023	Part one block - 5 consecutive days
16/05/2023	18/07/2023	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block - 5 consecutive days
18/09/2023	22/09/2023	Part one block - 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
11/12/2023	15/12/2023	Part two block - 5 consecutive days

EDUCATION 2023

DATES AND VENUES

SHEFFIELD

START DATE	END DATE	NOTES
17/04/2023	21/04/2023	Part two block - 5 consecutive days
24/04/2023	28/04/2023	Part one block - 5 consecutive days
16/05/2023	18/07/2023	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block - 5 consecutive days
18/09/2023	22/09/2023	Part one block - 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
11/12/2023	15/12/2023	Part two block - 5 consecutive days

MIDDLESBROUGH

START DATE	END DATE	NOTES
17/04/2023	21/04/2023	Part two block - 5 consecutive days
24/04/2023	28/04/2023	Part one block - 5 consecutive days
16/05/2023	18/07/2023	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block - 5 consecutive days
18/09/2023	22/09/2023	Part one block - 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
11/12/2023	15/12/2023	Part two block - 5 consecutive days

DATES AND VENUES

NEWCASTLE

START DATE	END DATE	NOTES
24/04/2023	28/04/2023	Part one block - 5 consecutive days
16/05/2023	18/07/2023	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block - 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
04/12/2023	08/12/2023	Part two block - 5 consecutive days

VIRTUAL

START DATE	END DATE	NOTES
17/04/2023	21/04/2023	Part two block - 5 consecutive days
24/04/2023	28/04/2023	Part one block - 5 consecutive days
16/05/2023	18/07/2023	Every Tuesday for 10 weeks
24/07/2023	28/07/2023	Part two block - 5 consecutive days
18/09/2023	22/09/2023	Part one block - 5 consecutive days
25/09/2023	27/11/2023	Every Monday for 10 weeks
11/12/2023	15/12/2023	Part two block - 5 consecutive days

EDUCATION 2023

WORKPLACE REPS STAGE 2

Who should attend?

This course is designed as follow-on training for those workplace representatives who have completed the Workplace reps stage one. The course is designed to enhance your skills in holding meetings, understanding our politics and a wide range of other employment law related topics.

What will I learn?

The course covers a number of topics to advance some of your key skills in your role as a Unite Workplace Representative.

- ☐ Understanding employment rights in the workplace
- ☐ Utilising employment law to defend your members
- ☐ Understanding the employment contract
- ☐ Communicating with members
- ☐ Ending the employment relationship, what is fair?
- ☐ Getting the best for your members
- ☐ Organising to win

DATES AND VENUES

LEEDS

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

HULL

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

SHEFFIELD

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

MIDDLESBROUGH

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

NEWCASTLE

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

VIRTUAL

START DATE	END DATE	NOTES
29/09/2023	01/12/2023	Every Friday for 10 weeks

EDUCATION 2023

HEALTH & SAFETY STAGE ONE

Who should attend?

This course is designed as initial training for all Health & Safety reps. The course is designed to enhance your skills in a wide range of safety related topics including legislation, risk assessment, Unite strategies and campaigns and many other safety related topics.

What will I learn?

The course covers a number of topics to advance some of your key skills in your role as a Unite Health & Safety Representative.

- ☐ Understanding the role of a Unite safety rep.
- ☐ Identifying a range of health risks in the workplace
- ☐ The legal framework of health and safety
- ☐ Rights of safety reps
- ☐ Involving members in health and safety
- ☐ Understanding risk assessments
- ☐ Accident investigation

EDUCATION 2023

DATES AND VENUES

LEEDS

START DATE	END DATE	NOTES
17/04/2023	21/04/2023	Part two block - five consecutive days
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
18/09/2023	22/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
11/12/2023	15/12/2023	Part two block - five consecutive days

HULL

START DATE	END DATE	NOTES
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
11/09/2023	15/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
04/12/2023	08/12/2023	Part two block - five consecutive days

SHEFFIELD

START DATE	END DATE	NOTES
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
11/09/2023	15/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
04/12/2023	08/12/2023	Part two block - five consecutive days

DATES AND VENUES

MIDDLESBROUGH

START DATE	END DATE	NOTES
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
11/09/2023	15/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
04/12/2023	08/12/2023	Part two block - five consecutive days

NEWCASTLE

START DATE	END DATE	NOTES
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
18/09/2023	22/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
11/12/2023	15/12/2023	Part two block - five consecutive days

VIRTUAL

START DATE	END DATE	NOTES
17/05/2023	19/07/2023	Every Wednesday for 10 weeks
11/09/2023	15/09/2023	Part one block - five consecutive days
26/09/2023	28/11/2023	Every Tuesday for 10 weeks
04/12/2023	08/12/2023	Part two block - five consecutive days

HEALTH & SAFETY STAGE 2

Who should attend?

This course is designed as follow on training for those Health & Safety reps that have completed the stage one health and safety course. The course is designed to enhance your skills in a wide range of safety related topics.

What will I learn?

The course covers a number of topics to advance some of your key skills in your role as a Unite Health & Safety Representative.

- ☐ Understanding accidents and finding root cause
- ☐ Action planning
- ☐ Creating a healthier workplace
- ☐ Manual handling
- ☐ COSHH legislation
- ☐ LEV legislation
- ☐ Incident management skills
- ☐ Carrying out workplace audits

DATES AND VENUES

LEEDS

START DATE	END DATE	NOTES
18/05/2023	20/07/2022	Every Thursday for 10 weeks

HULL

START DATE	END DATE	NOTES
18/05/2023	20/11/2023	Every Thursday for 10 weeks

SHEFFIELD

START DATE	END DATE	NOTES
18/05/2023	20/07/2023	Every Thursday for 10 weeks

MIDDLESBROUGH

START DATE	END DATE	NOTES
18/05/2023	20/07/2022	Every Thursday for 12 weeks

NEWCASTLE

START DATE	END DATE	NOTES
18/05/2023	20/11/2023	Every Thursday for 10 weeks

VIRTUAL

START DATE	END DATE	NOTES
18/05/2023	20/07/2023	Every Thursday for 10 weeks

EDUCATION 2023

UNION LEARNING REP STAGE 1

Who should attend?

This course is designed for all new Union learning reps. The course is designed to enhance your skills in supporting members to access learning opportunities.

What will I learn?

The course covers a number of topics to advance some of your key skills in your role as a Unite union learning representative.

- ☐ Understanding union structures in relation to learning
- ☐ Taking action on learning issues
- ☐ Understanding the support available to you
- ☐ Consulting members on learning
- ☐ Using learning as an organising tool
- ☐ Promoting learning in your workplace

DATES AND VENUES

VIRTUAL

START DATE	END DATE	NOTES
27/09/2023	29/11/2023	Every Wednesday for 10 weeks


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EDUCATION 2023

BRANCH OFFICIALS

Who Should Attend?

This course is designed for those activists elected to branch positions of Chair, Secretary and Treasurer. It is designed to give you the skills to run your branch effectively, from running meetings, taking minutes to monitoring and reporting your branch finances.

DATES AND VENUES

LEEDS

START DATE	END DATE	NOTES
03/04/2023	05/04/2023	3 day block
27/09/2023	11/10/2023	Every Wednesday for three weeks

HULL

START DATE	END DATE	NOTES
03/04/2023	05/04/2023	3 day block
27/09/2023	11/10/2023	Every Wednesday for three weeks

DATES AND VENUES

SHEFFIELD

START DATE	END DATE	NOTES
03/04/2023	05/04/2023	3 day block
27/09/2023	11/10/2023	Every Wednesday for three weeks

MIDDLESBROUGH

START DATE	END DATE	NOTES
03/04/2023	05/04/2023	3 day block
27/09/2023	11/10/2023	Every Wednesday for three weeks

NEWCASTLE

START DATE	END DATE	NOTES
03/04/2023	05/04/2023	3 day block
27/09/2023	11/10/2023	Every Wednesday for three weeks

EQUALITY REPS

Who is the course for?

This course is open to elected workplace or branch equality reps or those elected representatives who wish to find out more about the role.

What does it cover?

- Recognise equality issues in the workplace
- Know what constitutes discrimination, harassment and bullying
- Challenge their perception of equality and diversity
- Understand key points of new equalities legislation, measures and decisions.

DATES AND VENUES

VIRTUAL

START DATE	END DATE	NOTES
28/09/2023	26/10/2023	Every Thursday for 5 weeks
02/11/2023	30/11/2023	Every Thursday for 5 weeks

LEEDS

START DATE	END DATE	NOTES
18/10/2023	15/11/2023	Every Wednesday for 5 weeks

NORTH EAST, YORKSHIRE
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Our Contact Details

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